

Vendors, these instructions are meant for you to keep. Please do not send them back.

1. Applications being accepted online at www.skyvalleychamber.com/ho-ho-holiday Please send paper application and payment to Sky Valley Chamber of Commerce, Attn Ho Ho Holiday, P.O. Box 46, Sultan, WA 98294. Make checks payable to the Sky Valley Chamber of Commerce.
2. Acceptance or Denial letter will be issued on Nov 18. Event will be open until full.
3. If applicable, recovery charges of \$25 will be collected for each returned check.
4. All cancellations before Nov 18 are subject to a \$10.00 administrative fee before a refund will be issued; any cancellations received after Nov 18 date forfeits any monies due.
5. All booth requests will be honored to the best of our ability on a first come, first serve basis. Final Booth locations will be assigned by organizers. Please check in with event manager to receive your location.
6. Tour locations will be assigned on a first come first served basis- the committee reserves the right to assign the vendor to another location.
7. Crafters Setup: 8:00am – 10:00 am on December 3, 2022
Event Time: Saturday 10:00am -4:00pm Sunday 10:00am-2:00pm
8. Vendors must commit to staying until event close each day. Vendors who pack up early will not be invited to participate in future Holiday Markets. Vendors also responsible for clean up of their area and to park in the designated Vendor Parking areas.
9. All vendors please include with your application: a photo of your booth (unless you are a returning vendor with same setup); and a menu or list of proposed items to be sold in your booth. Be specific and include everything you plan to sell. Anything not on your inventory list may be subject to removal.
10. Vendors are provided space only. Standard booths are 8' x 8' Vendors must provide own chairs, tables, and displays, We prefer one booth space per vendor to increase the variety of merchandise. If you absolutely need a bigger space please talk to the organizers
11. Power is first come first served and limited and may not be available at all locations.
12. All food vendors are responsible for their own health permits from the Snohomish County Health Department (located in Everett, WA). This includes food handler's permits as well as event/show permits. The Health Department will be doing inspections during the event so please be prepared.
13. Due to infectious diseases and the potential for an outbreak, a certificate of insurance with Sky Valley Chamber of Commerce named as an additional loss payee must accompany every food vendor application. You MUST have this on file to participate in the event.
14. Absolutely no alcoholic beverages or loud music will be allowed in the vicinity of your booth.
15. Booths and contents remain your responsibility. We do not recommend leaving any valuable items in your booth overnight since security is provided but limited. When in doubt, take it out.
16. Vendors must be courteous and professional not only to event officials, but to event goers and other vendors. Absolutely no aggressive behavior, profanity, or words / actions that may cause animosity towards others or you will be asked to leave without a refund.
17. All vendors must agree to comply with the rules, regulations, policies, and conditions set forth by the Sultan Summer Shindig Committee, Sky Valley Chamber of Commerce, City of Sultan, Sultan Police Department, and Snohomish County Fire District #5.
18. Anyone ejected from the event for any reason will not be given a refund.
19. In consideration of the acceptance of this application, vendor agrees to save and hold harmless Ho-Ho-Holiday Market Committee, Sky Valley Chamber of Commerce, Event Host locations, City of Sultan, Sultan Police Department, and Snohomish County Fire District #5 (including all officers, employees, and agents for the above mentioned agencies), from any injury, or loss/damage, including theft to any persons or property caused by operation of applicant's unit in connection with the Ho Ho Holiday activities, and further agrees to defend said agencies and City from any claims for such damage.
20. Please sign the bottom of the vendor application acknowledging that you have read these rules and regulations and you agree to abide by them. Rules subject to change without notice.
21. If you have any questions, please call the event coordination office at (360) 793-0983 or you can e-mail melody.dazey@skyvalleyvic.net or Debbie@skyvalleyvic.net